

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**CABINET – 9 FEBRUARY 2016**

Title of report	<b>MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY</b>
Key Decision	a) Financial No b) Community No
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Purpose of report	To consider the recommendations made by the Coalville Special Expenses Working Party.
Reason for Decision	To progress Coalville Special Expenses projects and programmes.
Council Priorities	Value for Money
Implications:	
Financial/Staff	As set out within the budget.
Link to relevant CAT	None.
Risk Management	N/A
Equalities Impact Screening	None discernible.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory

Comments of Deputy Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	Members of the Coalville Special Expenses Working Party
Background papers	<a href="#">Agenda and associated documents of the meeting held on 15 December 2015</a>
Recommendations	<b>TO NOTE THE RECOMMENDATIONS MADE BY THE COALVILLE SPECIAL EXPENSES WORKING PARTY AS DETAILED WITHIN THE MINUTES AND APPROVE THE RECOMMENDATIONS AS SUMMARISED AT 3.0</b>

## **1.0 INTRODUCTION**

- 1.1 The Coalville Special Expenses Working Party meets quarterly to consider financial issues which affect the special expenses area. As the group reports directly to Cabinet, all recommendations made will be sent to the first available Cabinet meeting after the group have met for final approval.

## **2.0 TERMS OF REFERENCE**

- 2.1 To consider budget and financial issues which either solely or predominantly affect the special expenses area alone and to make recommendations back to Cabinet.
- 2.2 To consider possible project options regarding the allocation of surplus reserves which have been examined by the relevant budget officers and to make recommendations to Cabinet.

## **3.0 RECOMMENDATIONS FROM MEETING ON 15 DECEMBER 2015**

- 3.1 The original £2,500 contribution agreed for the Thringstone Bowls Club toilet block project be increased by £106 following a successful grant application to Biffa which requires a third party contribution of £2,606.

## APPENDIX 1

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 15 DECEMBER 2015

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys and M Specht

Officers: Mr J Knight, Mr J Richardson, Mrs A Bexton, Mrs C Ridgway and Mrs R Wallace

### **19. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P Purver and M B Wyatt.

### **20. DECLARATIONS OF INTEREST**

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his involvement with the organisation.

Councillor J Geary declared a non pecuniary interest in item 4 – Capital Projects update as a regular supporter of Coalville Town FC.

### **21. MINUTES OF THE PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 13 October 2015.

Councillor J Legrys commented that a visit to Broom Leys Allotments had still not been arranged and asked for an update. Councillor J Geary informed Members that Councillor M B Wyatt had advised that a visit would be arranged for May 2016 when the weather improved.

RESOLVED THAT:

The minutes of the meeting held on 13 October 2015 be approved and signed by the Chairman as a correct record.

### **22. CAPITAL PROJECTS UPDATE**

The Head of Community Services introduced Catherine Ridgeway, the Community Focus Officer for Coalville and the surrounding area. Her role was to support community groups and parishes, and her input could be valuable for the working group with the various projects.

The Leisure Services Team Manager presented the report to Members and provided the Working Party with an update on each of the ongoing projects.

#### Coalville Park Improvements – Peace Garden

It was confirmed that the project was now completed and the well attended official opening was held on 3 November. Feedback received by officers was very good. The Leisure Services Team Manager thanked Angela Bexton for her work in managing the project.

### Owen Street Recreation Ground – Changing Room Development

Building works were underway and was on schedule to be completed in April 2016. It was planned for the official opening to take place in July 2016 and would be marked by a marquee game for Coalville Town Football Club.

### Thringstone Miners Social Centre

Members were informed that work had not really progressed since the last meeting due to a Thringstone Miners Social Centre officer absence but was now being moved forward.

### Cropston Drive BMX Track and Wheeled Sports Facility

Unfortunately, contrary to the report the proposals and costings were not available at the meeting; the Leisure Services Team Manager confirmed that it would be circulated to Members before Christmas.

### Urban Forest Park, Coalville – Footway and Drainage Improvements

It was confirmed that work had been completed and positive comments received.

Councillor J Legrys reported that part of the Boardwalk had been vandalised and asked officers to look into it. He also added that it was a very successful project but the people are not aware of it, he suggested more signage be erected.

The Head of Community Services reported that he had received comments regarding the name of the park as it was not clear what it was. He suggested that Members consider a new name and to look at some suggestions at the next meeting. Members were in agreement. The Leisure Services Team Manager confirmed that he would arrange a press release to publicise the park.

### Thringstone Bowls Club Toilet Block

The Head of Community Services commented that it had been a fantastic funding project and suggested that Members may want to visit the club with an official celebration event. Members were interested in attending an event.

It was also noted that whilst the total cost of the works is still confirmed as £25,422, BIFFA have confirmed that the amount required by a third party would be £2,606, which was slightly more than the £2,500 originally requested. Members agreed the additional funding request.

### Melrose Road Green Gym

Images of various pieces of Green Gym equipment were made available for Members to see during discussions. Quotes received from contractors were between £10,500 and £13,700.

### Benches in Thringstone

An image of the type of bench quoted for was available for Members to see during discussions. The cost of the bench was £430 and installation would cost between £60 to £170.

### Thringstone Miners Social Centre Training Pitch

Members were asked to consider allocating up to £5,000 towards the training pitch project as this would constitute the 10 percent third party contribution needed to apply for the remaining funding required. Members agreed the funding allocation.

### Scotlands Playing Field Play Hub

The Leisure Services Team Manager informed Members that the project had not been moved any further forward due to the issues at Lillehammer Drive. Councillor J Legrys asked officers to progress the issues before the next meeting.

### Memorial Trees

Work was being undertaken on identifying potential locations and types of trees for planting. It was suggested that this project be progressed in the 2017/18 financial year as the planting would not take place until 2018. Members were in agreement.

### Variable Message Signs

It was reported that the Community Focus Officers were currently liaising with the Leicestershire County Council regarding the message signs and it seemed that the process may include establishing a speed watch programme in hotspot locations which would require volunteers.

It was agreed for the Community Focus Officer to contact Members to identify hot spot locations to be used in a press release to encourage volunteers to help with the speed watch programme. An update would be provided at the next meeting.

### Coalville Town Guide

Members were updated that the initiative was being discussed in a range of forums to try and clarify the objectives of the leaflet and other examples of town guides were being sourced.

Councillor J Legrys expressed his disappointment in the project as it was taking too long. He reported that money had been allocated to a similar project in 2008 as part of the Coalville Town Centre Partnership which had never been used and asked the Head of Community Services to look into whether the money and information collated was still available. The Head of Community Services agreed.

The Chairman also expressed his disappointment as the project started in the summer and six months later it was still in the early discussion stage, he explained that business people were becoming frustrated due to the lengthy process.

### Flag Pole at front of Council Offices

The project was now completed and was very successful.

### Pheonix Green Bridge Mural

Officers would be looking at how the mural on Pheonix Green Bridge and the mural next to the former bus depot could be refreshed and the associated costs. The Head of Community Services confirmed that the local school would need to be consulted but the refresh would hopefully be completed in the summer.

### Improved Signage

Leicestershire County Council was close to finalising their signage review for Coalville with brown signs being installed in the coming weeks.

### Coalville – Grass/Verge Maintenance

The Head of Community Services reported that Leicestershire County Council had confirmed that they would be increasing their urban grass cuts from five cuts to six cuts in 2016. Members agreed to wait to see the impact of this increase before agreeing to fund the additional one off works within Coalville on an annual basis.

The Leisure Services Team Manager reported that a request had been received for an additional salt bin on Bedale Avenue but as the cut off point to apply to Leicestershire County Council was during the summer, an application would be made next year. The average cost for a salt bin was £200 to £250. Members raised concerns as they felt that the salt bin was desperately needed and waiting till next year to apply was not good for the area. Councillor J Legrys suggested that the District Council purchase a salt bin independently and arrange for it to be sited. The Head of Community Services explained that applications had to be made through the formal procedure as it was Leicestershire County Council's land and they would need to assess the area before agreeing to the installation of the salt bin. The Leisure Services Team Manager agreed to notify Leicestershire County Council of the dangers of the area and to request a salt bin. He agreed to circulate the response to Members of the Working Party.

RESOLVED THAT:

The progress update on 2015/16 Capital Projects be noted.

RECOMMENDED THAT:

The original £2,500 agreed for the Thringstone Bowls Club toilet block be increased to £2,606.

## **23. 2015/16 EVENTS UPDATE**

The Cultural Services Officer presented the report to Members and provided an update on each event.

### Christmas Lights Switch on Event

The Christmas light switch on event combined with the Coalville Town Team food and drink event was well supported by the community and received significant media coverage.

Councillor J Legrys commented that it was a great event with lots of people movement around the area even though it was extremely cold. He suggested that Christmas lighting be erected inside the market as well as outside in future. The Head of Community Services agreed to look into it.

Councillor M Specht also felt that it was a great event, especially the fireworks which he could see from Swannington.

### Coalville Christmas Decorations

The total cost of organising the Christmas tree in memorial square was £2,370 and would be funded by Coalville Special Reserves as previously agreed. The tree would be an annual cost but the trees lighting would be incorporated into the new Field and Lawn contract. Members were very positive about the Christmas Decoration in Coalville and agreed it was a measured improvement from previous years. The Chairman commented that the tree looked lovely and it had withstood the high winds which was his main concern.

### 2016/17 Proposed Events

The Cultural Services Officer reported that the Coalville Town Team would not be holding the usual events next year and would be looking at alternative projects. This would give the opportunity for the proposed events to be a little different in 2016 for example incorporating food and drink stalls into our events.

Councillor J Legrys stressed the importance of co-ordination between officers, the precinct owners and the Coalville Town Team to make sure there was no duplication of work.

RESOLVED THAT:

The 2015/16 events progress update be noted.

**24. COALVILLE SPECIAL EXPENSES - PERIOD 7 ACTUALS, FORECASTED  
OUTTURN AND DRAFT BUDGET 2016/17**

The Head of Community Services presented the report to Members and highlighted the forecast overspend due to the reduced burial income at Broomleys Cemetery. He reported that the impact of the overspend would affect the end of year balances and advised Members to be cautious when allocating funds. He added that this was not unusual but it was significant. Members agreed to wait until April before making any further funding decisions.

RESOLVED THAT:

- a) The period 7 actuals and forecasted out turn be noted.
- b) It be noted that the 2016/17 Revenue Budgets were currently being drafted.
- c) The Capital Scheme funding position be noted.

**25. DATE OF NEXT MEETING**

The next meeting would be held on Tuesday, 19 April 2016 at 6.30pm in the Boardroom.

The meeting commenced at Time Not Specified

The Chairman closed the meeting at 7.50 pm